



## COLUMBIA HEIGHTS POLICE DEPARTMENT POLICY MANUAL

<b>TITLE: CRIMINAL CONDUCT ON SCHOOL BUSES</b>	<b>GENERAL ORDER NUMBER: 608</b>
<b>REFERENCES: M.S. § 169.4581</b>	<b>EFFECTIVE DATE: 06/01/2016</b>
<b>REVIEW DATE: 01/01/2019</b>	<b>DISTRIBUTION: B</b>

The purpose of this General Order is to establish a policy for responding to criminal incidents on school buses, and to promote cooperation with schools, parents, students, and transportation providers in promoting safe passage for students, drivers, and chaperons as required by Minnesota Statutes § 169.4581.

This policy is not intended to interfere with or replace school disciplinary policies that relate to student misconduct on buses.

### **608:1 Procedures**

#### **608:11 Response**

Officers are directed to promptly respond to a report of criminal action on school buses. Officers are directed to handle this type of complaint as any other report of criminal activity. Referrals to the appropriate prosecuting authority shall be completed when warranted.

#### **608:12 Discretion**

Officers may use justifiable discretion in responding to reports of criminal conduct on school buses. Officers shall take into account the seriousness of the offense, any action under consideration or taken by the school district, and input from individuals affected by the criminal conduct. Officers shall:

- Follow through with any other investigation necessary to prepare a case pertaining to criminal conduct on school

buses as requested by the prosecuting attorney; and

- Provide information to the school regarding the incident as required by law.

#### **608:13 Responsibility**

Officers shall fully investigate allegations of criminal conduct occurring on school buses. Offenders shall be identified by full name, date of birth, and name of school they are attending when no report is required.

### **BY ORDER OF:**

Scott Nadeau, Chief of Police

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